



NASHOBA Regional School Committee

Personnel Subcommittee Minutes

September 22, 2022

3:30 pm

Meeting Remotely via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/88240068965>

Meeting ID: 882 4006 8965

- I. **Call to Order** Meeting was called to order at 3:34 by Mr. Horesh. Members in Attendance: Amy Cohen and Mike Horesh.

- II. **Approval of Meeting Minutes**

Mr. Horesh moved to approve the September 7, 2022 meeting minutes. Seconded by Ms. Cohen. **Voted 2-0 AND PASSED.**

- III. **Unfinished Business**

The subcommittee revisited the directive to set a goal. Ms. Vivirito joined the meeting at 3:40 pm.

The subcommittee recommends that the following goal be adopted for the 2022-2023 year:

1. To engage the school committee in the superintendent evaluation process so that there is full participation from the committee in the mid-cycle and summative evaluation. This subcommittee will facilitate the superintendent evaluation process by holding training sessions for the whole committee at both the formative and summative stages of the process. The subcommittee will work with the Superintendent to establish goals as necessary.
2. The Subcommittee will revise the School Committee manual and present the updates to the SC as recommendations with a possible vote to adopt.

Action Steps:

1. Seek Committee Input Prior to Kirk Establishing Goals (September Survey)
2. Plan Two Training Sessions
3. Compile the Individual Reports, with the PSC chairperson finalizing the Summative Evaluation
4. Revise the School Committee Manual

Benchmarks:

1. All Individual Superintendent Evaluation Reports are submitted to the Personnel Subcommittee by the requested deadline
2. Summative Evaluations will be completed by the Chair of PSC for approval by the full committee.
3. Two Superintendent Evaluation Trainings Are Complete.
4. The Full School Committee will vote to adopt the Composite Summative Evaluation compiled by this Subcommittee and approve the ratings within.
5. The Full School Committee will review and vote to adopt any updates to the School Committee Manual

IV. New Business

Next meeting is scheduled for October 3, 2022 at 7:30 pm via zoom.

V. Adjourn

Ms. Vivirito moved to adjourn at 4:06 pm. Seconded by Ms. Cohen. **VOTED 3-0 and Passed.**

"The items listed are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Posted